

DATE	Wednesday, December 19, 2018	START TIME	7:09 PM
MEETING #	4 (2018-2019 school year)	END TIME	8:50 PM
MEETING LOCATION	school library	# OF INDIVIDUALS PRESENT	8 (incl. principal)
NEXT MEETING	Tuesday, January 22, 2019	# VOTING	7 (quorum = 7)

VOTING MEMBER	NAME	ATTENDANCE	POSITION	RETURNING MEMBER	NEW MEMBER
N/A	PRINCE, Dane	PRESENT	Principal	n/a	
1	AKALJAN, Kanagaratnam	PRESENT	Member	X	
	AKALJAN, Kirushanthi	ABSENT	Member	X	
2	ASIMI, Adam	PRESENT	Treasurer	X	
3	CHAN, Elsa	PRESENT	Chair	X	
	HO, Rita	ABSENT	Member	X	
4	HUANG, Andy	PRESENT	Member	X	
5	KHERA, Manju	ABSENT	Member	X	
6	KOMOLAFE, Bola	ABSENT	Member	X	
	KOMOLAFE, Peter	ABSENT	Member	X	
7	MAHALINGAM, Sancha	PRESENT	Secretary	X	
8	MIRZA, Bilal	ABSENT	Member		X
9	PATIL, Vishakha	ABSENT	Member	X	
10	SATCHI, Luxman	ABSENT	Member		X
	SHAIKH, Anushka	ABSENT	Member	X	
11	SHAIKH, Saquib	PRESENT	Member	X	
12	SHANMUGATHAS, Abirami	PRESENT	Member		X
13	THINAGARIPPILLAI, Nathan	ABSENT	Member	X	

WELCOME: CALL TO ORDER

- sign-in sheet circulated by Secretary
- currently 6 voting members present, so will vote via email if needed; NB: 7th member eventually joined meeting (so can vote)
- meeting called to order by Chair
- November Minutes adopted
- voting by household and numbering now clear in Minutes
- Members Khera and Mirza indicated they won't be attending today's meeting to Chair
- will skip portions of math discussion today as Member Mirza requested discussion and isn't present today – **will save for January meeting**

TREASURER'S REPORT

- **current balance = \$9,296.37**
- cash end balance (after expenses) = \$2,955.01
- as of December 17, 2018: \$1,001.04 in credit to account
- as of December 17, 2018: \$1,375.84 debit to account
- as mentioned before, numbers will change once Treasurer gets updated statement
- Treasurer's Report approved

STUDENT SCHOOL COUNCIL ACCOUNT AND MILK PROGRAM FUNDS

- per principal: there is a minimal amount in account (approx. \$15.00)
- approximately \$3,000.00 in milk generated funds
 - Principal indicated school can allocate \$1,000.00 towards Cost Sharing
 - school would like to keep \$2,000.00 in the account in order to help cover other costs (i.e. Grade 8 graduation)
 - school would like to pay difference after student contribution (\$50/per student) and PSC funds (\$15/per student)
 - Principal indicated school has flexibility to contribute this \$1,000.00 based on historical data (so if students pay \$50/each and PSC contributes \$15/student as it did last year, school will use milk program generated funds to cover any overage)

GRADE 8 GRADUATION

- 40 students are graduating this year
- if PSC contributes \$15 per student, this = \$600.00
- costs
 - Shangri La venue
 - Buffet meal
 - DJ
 - NB: no photo or video
- we will earmark \$600.00 for Grade 8 graduation and will **revisit contribution amount in April**, closer to graduation, to determine final costs and if a higher contribution is required
- **Treasurer indicated he will put aside \$600 for now**

MATH MANIPULATIVES UPDATE

- total for math manipulates is \$3,250.00

PRINCIPAL'S UPDATE

- Boxwood events: completed
 - Winter concert
 - band performance at senior homes today (December 19) with Ms. Joo and band
- Boxwood events: ongoing and upcoming
 - food drive
 - Pajama Day (Friday, December 21)
 - holiday sing along
 - Winter vacation (December 24-January 6)
- Boxwood blog
 - stay up to date with our events and learning through our Boxwood blog
 - Principal took us through blog and showed us some of the posts (i.e. what kids are learning in the classroom – i.e. example of an anchor chart, rubric marking scheme teachers use, literacy centers, working on paragraph writing, etc.)

- last week he focused on math → on primary math work they are doing in different classes (additions strategies, mental math strategies, etc.) – good practice before engaging in a unit, use math diagnostics to see where kids are to identify areas of strengths and weakness
 - SK 1 reading, measurement
 - blog is a way for parents to be connected to some of the learning that’s happening in the classroom; Principal tries to post once a week (tries to focus on a division in each post)
 - member Q: is the blog mandated by the YRDSB? no, this is an initiative by Principal
- Cost Sharing
 - program offered by YRDSB to get more technology in the building
 - Principal can’t provide a firm estimate on the cost of order now as the spreadsheet hasn’t been released yet (Jan. 7)
 - estimate costs (Principal’s calculations) are as follows
 - 5 laptops: \$4,125.00
 - 2 iPads: \$800.00
 - 25 Chromebooks: \$7162.50
 - total approx. cost: \$12,087.50 (without taxes we pay up to 5k)
 - approximately \$286 for Chromebooks vs. \$800 for laptops via Cost Sharing program
 - based on enrolment; w/ our enrollment number this year, we fall in the 300 and 499 category; schools with less get 1:2 and ones with more get 1:1
 - Performance Plus schools, regardless of their enrolment (schools deemed in need based on socioeconomics, determined by census), get a little bit more resources
 - Boxwood is not identified as a P+ school; our funding assistance is based on enrolment numbers
 - Primaries don’t use Google as much; they use iPads more
 - Chromebooks are laptops that are just Google based – you don’t save anything on the computer – you have a Google drive, which is cloud based
 - kids are allowed to use their own laptops and Chromebooks; some kids bring their devices to school but not many
 - order window: January 7 (we have till April 12)
 - if we can put in CS order by January 7, we should get items in February
 - asking for 5k for Cost Sharing, \$600 for G8 Graduation set aside and Principal can give 1k from milk funds
 - contribution: PSC = \$4,200.00, school = \$800.00

FUNDING

- last week we said priorities for funding are:
 - technology
 - math manipulatives
 - Grade 8 graduation
 - field trip bussing
- math manipulatives amount of \$3,250.00 hasn’t been taken out yet
- **Principal to find out re: bussing** (latest trip: 2 senior homes today, G5 to G8 band)
- \$4,200 for CS contribution from PSC; anything we have left will be for field trip bussing (can look at this end of January)
- funding

- \$9,296.37 (current balance) – \$3,250.00 (math manipulatives) = \$6,046.37
- \$6,046.37 - \$600.00 (G8 graduation, amount earmarked) = \$5,446.37
- one more Paramount lunch needs to be covered - \$4,200.00 (CS) leaves us with approximately \$1,246.00 which is enough for last Paramount lunch (Jan 9) and new orders will be coming in to bring in more funds
- NB: printers are supplied by the board (not something we need to purchase)

MATH UPDATE, PER PRINCIPAL

- Principal shared results of school's math diagnostic at the last meeting
- going to release teachers at the beginning of February for half a day (3 times) to plan in division teams using a **comprehensive math program** - framework and chart student progress (focus on thinking and application Qs)
- teachers (in grade teams) will have a **planning** session, a **check-in** session, and a session to review the **results of a final task**
- going to plan together and do some assessments together
- collaborative math topics covered; areas that need extra attention – this info came from results of the diagnostic assessments (general thing across the board and province is problem solving – thinking and application question)

PRINCIPAL PROFILE

- as Principals are reallocated to different schools after some time, it's important for parents to voice what type of principal we'd like for our school community
- profile will communicate the most important attributes that a principal or VP should have in order to meet the identified needs of the school
- Principal might be allocated for another school since he was VP for a year and Principal for 4 years now
- most influential way we have to exercise our voice is via principal profile
 - can say, this is the type of person, the type of skills we want
 - when they are placing people at YRDSB, they have the principal profile with them, and they consider it when they allocate principals to schools
- Principal has past Principal Profile; also has an example of 2 different styles from provincial principal profile
- Principal stepped out of the room to give us flexibility to discuss openly what we want
 - reviewed existing PP; PSC read existing profile everyone quietly to themselves
 - discussed what we want
 - administrator should encourage more feedback between parents and teachers
 - administrator should encourage more consistent use of technology by teachers (in particular, the way teachers communicate with parents via technology should be more consistent)
 - administrator should be in tune with needs of students
 - administrator should work with parent community for the betterment of all students
 - administrator should have a history of working collaboratively in a supportive and understanding way with students with special needs (and their parents)
 - administrator should be proactive in seeking parent feedback

MEETING ADJOURNMENT

- meeting adjourned @ 8:50 PM